



Electrical Workers and Contractors Licensing Board NORTHERN TERRITORY

Statutory Declaration for Evidencing on-the-job experience as an Electrical Mechanic (For use by an employer/supervisor)

The Electrical Workers and Contractors Board is responsible for issuing electrical licences to suitably trained and competent persons to carry out electrical work.

The holder of an unrestricted electrical licence must be able to, without supervision, carry out electrical work compliant with the Australian Standard AS3000 and relevant legislation. To this end the Board requires an applicant to have evidence of having achieved both the underpinning knowledge and workplace competency.

The underpinning academic knowledge is evidenced by the Registered Training Organisation. This form is to enable the employer/trainer to evidence the worker's experience of on-the-job tasks.

It is not mandatory that experience has been achieved in all types of installations or that all work tasks have been achieved. The information is to demonstrate the breadth of experience gained.

Read the form carefully, fill in the blank spaces as appropriate, and indicate Yes or No in the column adjacent each of the following statements.

The experience declared will be assessed and an audit may be performed if there is any doubt to its validity.

Statutory Declaration Work History Summary (For evidencing on-the-job experience of a person applying for a licence as an Electrical Mechanic)	
Oaths, Affidavits and Declarations Act	
I, (name of supervisor)	
Holder of licence number	A Electrical (Unrestricted) – Electrical Mechanic
Of (Company/Business name)	
Have supervised and trained	Name of applicant
Holder of registration/permit number	Apprentice Registration / Permit number
For a period of months from/...../..... to/...../.....	
In the following types of electrical installations:	
(Print Yes or No . Ticks are not acceptable.)	Yes / No
Domestic house installations	
Domestic unit installations	
Office installations	
Shop installations	
Multi story installations	
Warehouse installations	
Industrial installations	
Caravan park installations	
Mining installations	
Supply Authority infrastructure (Sub-stations, switching stations, cable jointing etc)	
And has been workplace trained in the following areas:	
Accessing and interpreting information using AS3000	
Referencing other Australian Standards	
Planning electrical installation work	
Calculating maximum demands in mains, sub-mains & final sub-circuits	
Selection of cables using AS3008.1.1	
Selection of cables for final sub-circuits	
Selection of cables for mains and sub-mains	
Declared by (Name of Supervisor):	
Signature:	Date:
Signature of Witness with Name and contact details	

Statutory Declaration Work History Summary (For evidencing on-the-job experience of a person applying for a licence as an Electrical Mechanic)		
<i>Oaths, Affidavits and Declarations Act</i>		
Name of Applicant:		
(Print Yes or No . Ticks are not acceptable.)		Yes / No
Installation of underground cables & ducts		
Installation of conduits in concrete slabs		
Installation of cable ducting		
Installation of cable ladder		
Installation of final sub-circuit cabling		
Installation of mains and sub-mains		
Installation of fire rated cabling		
Installation of circuits in class I or II hazardous areas		
Selection of earthing conductors		
Installation of main earthing conductors		
Installation of earth electrodes		
Selection of switchboard equipment		
Selection of circuit protection devices		
Assembling of switchboards		
Installation of switchboards		
Termination of circuit protective devices		
Termination of Residual Current Devices (RCDs)		
Termination of MEN connections		
Termination of earthing conductors at switchboards		
Termination of mains, sub-mains and final sub-circuits at switchboards		
Installation and termination of Supply Authority metering		
Assembling of electrical articles. (fans, light fittings etc)		
Termination of final sub-circuits		
Declared by (Name of Supervisor):		
Signature:	Date:	
Signature of Witness with Name and contact details		

Statutory Declaration Work History Summary (For evidencing on-the-job experience of a person applying for a licence as an Electrical Mechanic)			
<i>Oaths, Affidavits and Declarations Act</i>			
Name of Applicant:			
(Print Yes or No . Ticks are not acceptable.)			Yes / No
Insulation testing of mains, sub-mains and final sub-circuits			
Continuity testing of mains, sub-mains and final sub-circuits			
Polarity testing of mains, sub-mains and final sub-circuits			
Testing RCDs			
Calculating Earth Loop Impedance of mains, sub-mains and final sub-circuits			
Commissioning of mains, sub-mains and final sub-circuits.			
Inspection of installations for compliance with AS 3000			
Other:			
And I make this solemn declaration by virtue of the <i>Oaths, Affidavits and Declarations Act</i> and conscientiously believing the statements contained in this declaration to be true in every particular. I acknowledge that a person wilfully making a false statement in a statutory declaration is guilty of an offence and is liable to a penalty or imprisonment, or both.			
Declared at (place)			On (date)
Signature of Declarant			
Before me		Name of Witness with contact address or phone number	
Signature of Witness			
This declaration may be witnessed by any person who is at least 18 (eighteen) years of age.			
NOTE: This written statutory declaration must comply with Part 4 of the Oaths Affidavits and Declarations Act. Making a declaration knowing it is false in a material particular is an offence for which you may be fined or imprisoned.			
The experience declared will be assessed and an audit may be performed if there is any doubt to its validity.			