



Renewal of Electrical Workers Licence

To be lodged before the expiry of NT Electrical Workers Licence

EWCLB 2019

4. Supporting documents	
The following documents must be lodged with this application. Please note that incomplete applications will not be processed. Application fee is not refundable.	
Current photographic identification (copy of current drivers licence or passport)	<input type="checkbox"/>
A copy of your Electrical Worker Licence (Front and back)	<input type="checkbox"/>
<u>For A Grade Electrical Mechanics only</u>	
Statutory Declaration signed by your supervisor or employer (Must hold an electrical licence with the equivalent endorsement or an A Grade Electrical Mechanic Licence) (Use the formatted declaration provided on the last page of this form).	<input type="checkbox"/>
OR	<input type="checkbox"/>
Certificates of Compliance completed by yourself (min. 6 issued over 18 months)	<input type="checkbox"/>
OR	<input type="checkbox"/>
Certificate of attendance to an Essential Electrical Skills Course/ Refresher course (course completed within last 3 years in the NT or Queensland)	<input type="checkbox"/>
OR	<input type="checkbox"/>
Contractors Exam/Course in NT - (Completed within last 3 years)	<input type="checkbox"/>
<u>All other categories of licence</u>	
Statutory Declaration signed by your supervisor or employer (Must hold an electrical licence with the equivalent or higher endorsement or an A Grade Electrical Mechanic Licence)	<input type="checkbox"/>
OR	<input type="checkbox"/>
Self-declaration on a statutory declaration form	<input type="checkbox"/>
The prescribed fee	<input type="checkbox"/>
5. Privacy Statement	
The Electrical Workers and Contractors Licensing Board complies with the Information Privacy Principles scheduled to the <i>Information Act 2002</i> .	

6. Declaration			
I solemnly and sincerely declare that:			
<ol style="list-style-type: none"> 1. all statements and information contained in this application are true and correct to the best of my knowledge; 2. I have read and understood the information contained in this application and associated guidelines; and 3. I know that it is an offence to make a declaration that is false in any material particular. 			
Signature of Applicant		On (Date)	

7. Payment options		
<input type="checkbox"/> Cash – for lodgement over the counter only		
<input type="checkbox"/> Cheque - payable to RTM (Receiver of Territory Monies)		
<input type="checkbox"/> Credit Card		
Type of card	<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard	
Card Number		
Expiry date		
Cardholders Name		
I hereby authorise the Territory Business Centre to debit the above credit card for the amount of		\$
Cardholders Signature		Date:
Paid on behalf of	Name of applicant	
Address to which Receipt is to be sent	Mailing address of Payer	
Contact Phone Number		
8. Lodgement options		
Applications may be lodged at a Territory Business Centre near you:		
Darwin Darwin Corporate Park, Ground Floor, Building 3 631 Stuart Highway Berrimah NT 0828 GPO Box 9800 Darwin NT 0801 t (08) 8982 1700 f (08) 8982 1725 Toll free 1800 193 111 e territorybusinesscentre@nt.gov.au	Katherine Shop 1, Randazzo Building 18 Katherine Terrace Katherine PO Box 9800 Katherine NT 0851 t (08) 8973 8180 f (08) 8973 8188 e territorybusinesscentre@nt.gov.au	
Tennant Creek Shop 2, Barkley House Cnr Davidson and Paterson Street Tennant Creek PO Box 9800 Tennant Creek NT 0861 t (08) 8962 4411 f (08) 8982 1725 e territorybusinesscentre@nt.gov.au	Alice Springs Ground Floor, The Green Well Building 50 Bath Street Alice Springs PO Box 9800 Alice Springs NT 0871 t (08) 8951 8524 f (08) 8951 8533 e territorybusinesscentre@nt.gov.au	

Statutory Declaration – Skills Maintenance	
For evidencing on-the-job experience for renewal of an Electrical Worker licence	
<p>(1) Name and address of person making the declaration.</p> <p>(2) Insert here the name of the worker to whom this declaration relates.</p> <p>(3) Insert here the name of the business by whom the electrician was employed.</p> <p>(4) Insert here written work summary for electrician.</p> <p>(5) Signature of the person making the declaration.</p> <p>(6) Signature of the person witnessing declaration.</p> <p>(7) This declaration may be made before any person who has attained the age of 18 years.</p> <p>(8) Name and contact address or telephone number of person before whom the declaration is made, legibly written, typed or stamped.</p>	Oaths, Affidavits and Declarations Act
	<p>I, (Employer/Supervisor) (1)</p> <p>Holder of Licence No: of (Company/Business):</p> <p>Solemnly and sincerely declare:</p> <p>(2)</p> <p>holder of Licence No:..... has been employed by (3).....</p> <p>.....</p> <p>for a period of months from/...../..... to/...../.....</p> <p>And during that period has carried out the following work: (4)</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>Which I believe has maintained his skills and competency to carry out safe and compliant electrical work.</p> <p>And I make this solemn declaration by virtue of the <i>Oaths, Affidavits and Declarations Act 2010</i> and conscientiously believing the statements contained in this declaration to be true in every particular. I acknowledge that a person wilfully making a false statement in a statutory declaration is guilty of an offence and is liable to a penalty or imprisonment, or both.</p> <p>DECLARED at (Place).....</p> <p>On the day of in the year of</p> <p>DECLARED by (Signature) (5)</p> <p>Before me (6) (7)</p> <p>(8)</p>
NOTE: This written statutory declaration must comply with Part 4 of the Oaths Affidavits and Declarations Act 2010. Making a declaration knowing it is false in a material particular is an offence for which you may be fined or imprisoned.	
The experience declared will be assessed and an audit may be performed if there is any doubt to its validity.	